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Government of the Republic of Trinidad and Tobago

**Ministry of Digital Transformation**

## **REQUEST FOR INFORMATION**

### **Solutions to Optimise GORTT's Office Productivity**

Suitably qualified Respondents are invited to submit information for  
Solutions to Optimise GoRTT's Office Productivity.



Interested parties can  
obtain the RFI document via:

### **SUBMISSION REQUIREMENTS**

Respondents must submit their completed package in PDF format via email to:

**MDT-ProcurementUnit@gov.tt**

**no later than 4:00 PM AST on September 29, 2023.**

Submissions must be addressed as detailed below:

**“RFI for the Solutions to Optimise GoRTT's Office Productivity”**

**The Permanent Secretary**

**Ministry of Digital Transformation**

**Level 7 - National Library Building,**

**23 Abercromby Street, Port of Spain 100509,**

**Republic of Trinidad and Tobago, West Indies.**

*The Ministry of Digital Transformation MDT reserves the right to consider submissions received after the deadline.*

#### **LIMITATIONS / RESERVATIONS**

The Ministry of Digital Transformation reserves the right to accept or reject any submission without defraying any cost incurred by the applicant in the preparation and submission of this RFI. The Ministry reserves the right to cancel or withdraw and or amend this notice and any associated notices entirely or in part, without defraying any of the cost incurred by the proponent.

**Permanent Secretary**

Ministry of Digital Transformation